

JOBKEEPER IDENTIFICATION PROCESS

For those clients who have enrolled their business (by yourself) for Jobkeeper could you please check via your business portal that you have completed Step 2 - identified your employees and Step 3 – completed your monthly declaration of turnover for April and estimated your turnover for May 2020.

We have had clients ring us to say they have enrolled and that they have not received their reimbursement only to discover that had not completed the process.

It is imperative that you have completed Step 2 and 3 by the **31st May 2020** if you wish to claim Jobkeeper reimbursement for the month of April. If you fail to complete those steps by that due date it is our understanding that your business will not be reimbursed for that month.

For business clients who will be claiming Jobkeeper reimbursement for the month of May 2020 you need to lodge Step 2 and 3 between the 1st of June and the 14th of June 2020 to get the reimbursement for the month of May.

If you have any queries in relation to this please call us to discuss.